

SPECIAL EVENT PERMIT REQUIREMENTS

1. Application must be submitted for approval through the City of Reno, 1 East First Street, 2nd floor in the Revenue Division.
2. The event set-up shall be maintained as specified on the floor plan which has been approved by the Reno Fire Department.
3. Access for emergency vehicles, fire protection equipment, and all marked exit doors must remain clear and unobstructed.
4. Fire extinguishers, with a current State of Nevada seal, shall be available within 75 feet of portions of each venue.
5. The following items are prohibited for use, sale, display, distribution, manufacture or possession in all special event locations without specific permit and approval from the Reno Fire Department: pyrotechnics, ammunition, smoke or flame generating devices, fireworks, any exploding device or material, cigarette or cigar loads, smokeless or black powder, live military ordnance, tear gas or any other toxic gas producing device.
6. The posted occupant load capacity of the facility shall not be exceeded.

Additional requirements are subject to inspection and review of the event.